

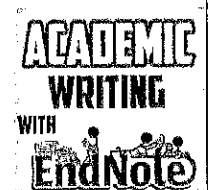
Lecture 2: Referencing with CWYW in EndNote X7

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School of Medical Sciences
Universiti Sains Malaysia
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Overview

- Referencing in thesis or manuscript writing
- To understand how to cite reference using EndNote
 - Citing references in text
 - Reference list
 - Reference components
- Edit citation in Microsoft Word



Reference – What?

- An acknowledgement that you have referred to information from published / unpublished sources in your own work
- Also a recognition that you have used other people's work, ideas or opinions to support your own work

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Reference – Why?

- To support specific facts/claims/ideas/argument/point of view which you make in your text
- Avoid plagiarism – using other people's work and ideas as your own without acknowledgement
- Copyright
- Help others to trace your information sources

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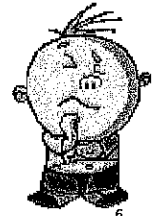
Reference – When?

- Individuals whose ideas, theories, or research have directly influenced your work
 - Provide key background information
 - Support or dispute your findings
 - Offer critical definitions
- Gain information through interviewing another person
- Use other people's ideas (printed or through conversations or email)
- Reprint diagrams, illustrations, charts, pictures, videos, music
- When quoting directly from other writer (writer's exact words) and paraphrasing

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When You Not Need To Cite Reference

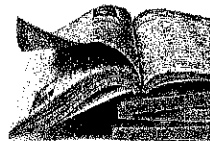
- Write from your own experiences, observations, insights, thoughts, conclusions about a subject
- Use “common knowledge”--shared information in your field of study
- Compile generally accepted facts
- Write up your own experimental results



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How To Reference?

- There are various systems or style for referencing
- Harvard system is the most popular and recommended at the University
- Harvard-USM is recommended for USM's thesis but is not a compulsory
- You need to reference in two places:
 - Brief details, within the main body of your text
 - Full details, at the end of your text (reference list)

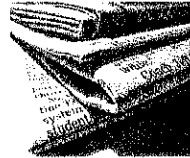


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Guide To Referencing

- In the body text, clearly state the name of the author and the year their work was published (citation)
- The reader should then be able to cross-reference this to a more detailed list at the end (reference list)
- Both citation and reference list should be systematic and thorough, and easy to understand
- Use the same system (citation style) consistently throughout your thesis/manuscript

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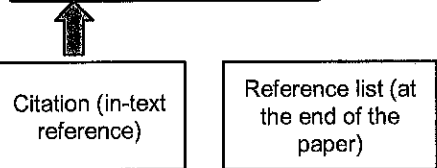
- There are various citation style available, but TWO generic terms in health sciences:
 - Harvard style (Author/Date)
 - Also known as the 'author-date system'
 - In the text, citing as.....(John, 2011) and be a list of references at the end of the paper, arranged by authors' names and year of publication
 - The most commonly-used style of referencing worldwide



- Vancouver style (numbered)
 - A number is allocated to a source in the order in which it is cited in the text
 - If the source is referred to again, the same number is used
 - References are listed in numerical order in the Reference List at the end of the paper
 - Widely used in the health sciences

Example Citation & References

Diabetes self-management includes diet, exercise, medical treatments and regular blood sugar monitoring (ADA, 2009; Sprague et al., 2006). Research has demonstrated that good self-management can improve blood sugar fluctuation and lower the severity of complications in patients with diabetes (Ilanne-Parikka et al., 2008; Rao et al., 2004). However, as lifestyle changes are difficult to execute, patients with diabetes often suffer from worsening conditions because of failing to practise self-care behaviour (Glasgow et al., 2002). Funnell (2006) described the results



American Diabetes Association. 2009. Diabetes management in correctional institutions. *Diabetes Care* 32 (Suppl. 1): S73-S79.

Anderson, K.J., Freedman, V.W., Cowie, C.C., Ostman, E.J., 2001. The prevalence of comorbid depression in adults with diabetes. *Diabetes Care* 24, 1089-1098.

Funnell, M.M., 2006. The diabetes attitudes, wishes, and needs (DAWN) Study. *Clinical Diabetes* 24, 154-155.

Glasgow, R.E., Toobert, D.J., Hampson, S.E., Stycker, L.A., 2002. Implementation, generalization, and long-term results of the "choosing well" diabetes self-management intervention. *Patient Education and Counseling* 48 (2), 115-122.

Grigg, A., Tuominen, H.V., Hästley, P., Michalos, A.C., 2006. Comparing self-rated health, satisfaction and quality of life scores between diabetics and others living in the Delta-Crook valley. *Social Indicators Research* 76, 263-281.

Helm, H.W.J., Boward, M.D., 2003. Factor structure of the Beck Depression Inventory in a university sample. *Psychological Reports* 92, 53-61.

Ilanne-Parikka, P., Eriksson, J.G., Lindström, J., Peltonen, M., Almila, S., Hänninen, H., et al., 2008. Effect of lifestyle intervention on the occurrence of metabolic syndrome and its components in the Finnish diabetes prevention study. *Diabetes Care* 31 (4), 805-807.

Rao, S.S., Diraail, P., McGregor, T., 2004. Impaired glucose tolerance and impaired fasting glucose. *American Family Physician* 69 (9), 1961-1963.

Snoek, J.J., Skinner, T.C., 2006. Psychological aspects of diabetes management. *Medicine* 31 (2), 61-62.

Skovlund, S.E., Peyrot, M., On behalf of the DAWN International Advisory Panel, 2005. The diabetes attitudes, wishes, and needs (DAWN) program: a new approach to improving outcomes of diabetes care. *Diabetes Spectrum* 18, 136-142.

Sprague, M.A., Shultz, J.A., Bures, L.J., 2006. Understanding patient experiences with goal setting for diabetes self-management after diabetes education. *Family and Community Health* 29 (4), 245-255.

Wu, S.Y., Huang, Y., Liang, S., Wang, T., Lee, M., Tung, H., 2011. Relationships among depression, anxiety, self-care behaviour and diabetes education difficulties in patients with type-2 diabetes: A cross-sectional questionnaire survey. *International Journal of Nursing Studies* 48, 1376-1383

Referencing (Journal Articles)

1. Author(s): Valdmanis, V. and Smith, D.
2. Year of publication: 2001
3. Title of article: Productivity and economic burden associated with diabetes
4. Title of Journal: American Journal of Public Health
5. Volume number: 91
6. Issue number (if present): 1
7. Page number(s): 129-130

Valdmanis, V. & Smith, D. (2001). Productivity and economic burden associated with diabetes. *American Journal of Public Health*, 91(1), 129-130.

Referencing (Book)

1. Author(s): Tabachnick, B. and Fidell, L.
2. Title of book: Using multivariate statistics
3. Year of Publication: 2007
4. Edition (if not the first): 5th
5. Place of publication: New York
6. Publisher: Pearson

Tabachnick, B. & Fidell, L. (2007). Using multivariate statistics. 5th ed. New York: Pearson.

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Referencing (Book Section)

1. Author(s): Glasgow, R. E. and Eakin, E. G.
2. Year of Publication: 1998
3. Title of book section: Issues in diabetes self-management
4. Editor(s): Shumaker, S. A. and Schron, E. B.
5. Book title: The handbook of health behavior change
6. Edition (if not the first):
7. Place published: New York
8. Publisher: Springer
9. Pages: 431-450

Glasgow, R. E. & Eakin, E. G. (1998). Issues in diabetes self-management. In: Shumaker, S. A. and Schron, E. B. (eds.), *The handbook of health behavior change*. New York: Springer, pp 431-450

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Referencing (Web Page)

1. Author/editor/organisation: Australia Institute of Health and Welfare
2. Year written (or last updated): 2011
3. Title: Diabetes Impacts
4. URL: <http://www.aihw.gov.au/diabetes/impacts/>
5. Date accessed or retrieved: 20 January 2013

Australia Institute of Health and Welfare. (2011). Diabetes Impacts. [Online] Available from: <http://www.aihw.gov.au/diabetes/impacts/> [Accessed 20 January 2013].

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Referencing (Thesis)

Author: Moore, M.
Year: 2008
Title: A qualitative study of the achievement goals of recreational exercise participants
Academic department: School of Sport and Exercise Sciences
Place published: Melbourne, Australia
University: Victoria University
Degree: PhD

Moore, M. (2008). A qualitative study of the achievement goals of recreational exercise participants, Victoria University, Melbourne, Australia.

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Cite While You Write (CWYW) Using Word Processor

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CWYW With EndNote

- CWYW using EndNote is a easy and quick way to cite references and it creates a word document with properly formatted citations
- EndNote comes with more than 4000 predefined citation styles for the leading journals. Each style can be modified and new styles can be created
- Authors get more done in less time on unformatting or rebuilding citation and references (bibliographies)

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CWYW With Microsoft Word

- Easy and quick method of references citation in word documents
- Simple steps inserting in-text citations with Word
 - Open the Word document in which you wish to insert references
 - Place the cursor where the citation is to be inserted
 - Go to the EndNote library and highlight the appropriate reference
- Do not edit the citations in word document, but edit the references in the EndNote Library ONLY

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CWYW

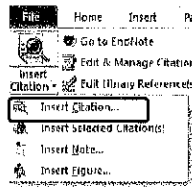
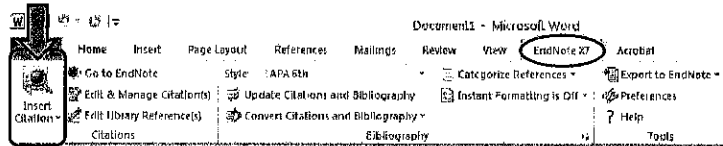
The screenshot shows the EndNote application window with a menu bar (File, Edit, References, Groups, Tools, Window, Help) and a toolbar. Below the toolbar is a 'My Library' pane on the left and a main table of references on the right. The table has columns for Author, Year, and Title. A text box is overlaid on the table with the instruction: "Open the EndNote library that contain relevant references you wish to cite".

Author	Year	Title
Nelson, E. G.	2013	Web surveillance for CKD
Klinko, M. E. Hal...	2015	Word-based interventions for patients with h...
Debara Talaviv...	2007	Using multi-visit statistics
Jayasuriya, R. J. P...		Translational research for Diabetes Self-Mana...
Doughty, R. N.	2012	The survival of patients with heart failure wit...
Di, Ya'nan; Pan, ...	2015	Scrum Myosin Light Chain Kinase in Type 2 Di...
Brown, G. E. Bro...	2000	Quality of life associated with diabetes mellitu...
Valdimonis, V. Smit...	2001	Productivity and economic burden associated with de...
Aslraf, Hasselt...	2015	Preventive Effects of Aqueous Extract of Berba...
Gendelman, Mich...	2009	Prevalence and Correlates of Depression in In...
Rose, Matthias; ...	2002	The network of psychological variables in patl...

Showing 25 of 25 references.

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CWYW Toolbars in Microsoft Word



This command provides a search window where you can enter text (or key word; e.g., diabetes). Then select the reference you want from a list of references that contain in your search (e.g., all articles contain "diabetes" word), and insert them into your word document

Microsoft Word

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure

EndNote X7 Find & Insert My References

glsagow

Author	Year	Title
Glasgow	1998	Issues in diabetes self-management

Reference Type: Book Section
Record Number: 3

Author: Glasgow, R E
Eakin, E G
Year: 1998
Title: Issues in diabetes self-management
Editor: Shumaker, S. A., Schron, E. B.
Book Title: The handbook of health behavior change
Place Published: New York
Publisher: Springer

Insert Cancel Help

Microsoft Word

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998).

Glasgow, R. E., & Eakin, E. G. (1998). Issues in diabetes self-management. In S. A. Shumaker & E. B. Schron (Eds.), *The handbook of health behavior change* (pp. 431-450). New York: Springer.

Microsoft Word

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure

EndNote X7 - [Exercise EndNote?] Find

Author	Year	Title
Gendelman, Nico...	2009	Prevalence and Correlates of Depression in In...
Rose, Matthias ...	2002	The network of psychological variables in pat...
Zemke, Ingrid ...	2001	Reasons for non-adherence to insulin therapy in...
Thompson, Soryj ...	2002	Injection related anxiety in insulin-treated dia...
Tarves, H D, Wiegl...	2007	Illness representations among patients with t...
Lungu, D. N., Sch...	2010	Health information seeking, receipt, and use in...
Weljman, Iris; K...	2005	Frequency and perceived burden of diabetes ...
International DL...	2006	The economics of diabetes: Human and social ...
Wright, Holly St...	2015	Diet self-management and readiness to chan...
Goldner, R. D., ...	2014	Diabetic disconnection and quality of life...

Showing 25 of 25 references.

Microsoft Word

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998).

Glasgow, R. E., & Eakin, E. G. (1998). Issues in diabetes self-management. In S. A. Shumaker & E. B. Schron (Eds.), *The handbook of health behavior change* (pp. 431-450). New York: Springer.

Microsoft Word

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management every day may be considered to be a burden, frustrating and even overwhelming for some people with diabetes to the large effort required to engage in various activities, and the need for flexibility

Glasgow, R. E., & Eakin, E. G. (1998). Issues in diabetes self-management. In S. A. Shumaker & E. B. Schron (Eds.), *The handbook of health behavior change* (pp. 431-450). New York: Springer.

EN Go to EndNote

Author	Year	Title
Australia Institute ...	2014	Diabetes impacts
Clark	2008	Diabetes self-management education: A review of published studies
Daughy	2012	The survival of patients with heart failure with preserved or reduced left ventricular ejection fraction: An individual
Glasgow	1998	Issues in diabetes self-management
International Diab...	2006	The economics of diabetes: Human and social effects
Nelson	2013	Web surveillance for CVD
St-Jean	2013	Yeast one-hybrid screen of a thymus epithelial library identifies a novel regulator of thymic insulin expression
Tarves	2007	Illness representations among patients with type 2 diabetes: Relationships with self-management behaviors
Wright	2015	Diet self-management and readiness to change: A cross-sectional study of patients with type 2 diabetes
Zemke	2001	Reasons for non-adherence to insulin therapy in patients with type 2 diabetes
Zemke	1999	Injection related anxiety in insulin-treated diabetes

Insert Cancel Help

Page Layout References Mailings Review View EndNote X6 Acrobat

SOA APA 6th Export to EndNote™ Preferences

Update Citations and Bibliography Convert Citations and Bibliography EndNote Help

Bibliography

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management every day may be considered to be a burden, frustrating and even overwhelming for some people with diabetes due to the large effort required to engage in various activities, and the need for flexibility (Valdimanis & Smith, 2001; Weijman et al., 2005).

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Valdimanis, V., & Smith, D. (2001). Productivity and economic burden associated with diabetes. *American Journal of Public Health*, 91(1), 129-130. doi: 10.1046/j.1464-5491.2008.00881.x
Weijman, I., Ros, W. J. G., Rutten, G. E. H. M., Schaufeli, W. B., Schabracq, M. J., & Winnubst, J. A. M. (2005). Frequency and perceived burden of diabetes self-management activities in employees with insulin-treated diabetes: relationships with health outcomes. *Diabetes Research and Clinical Practice*, 68(1), 56-64. doi: <http://dx.doi.org/10.1016/j.diabres.2004.08.004>

Customize Citations

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management every day may be considered to be a burden, frustrating and even overwhelming for some people with diabetes due to the large effort required to engage in various activities, and the need for flexibility (Valdimanis & Smith, 2001; Weijman et al., 2005).

(Longo et al., 2010) in their qualitative study reported that people with diabetes make decisions about diabetes self-management depending

References:
Glasgow, R. E., & Eakin, E. G. (1998). Issues in diabetes self-management. In S. A. Shumaker & E. B. Schron (Eds.), *The handbook of health behavior change* (pp. 431-450). New York: Springer.
Longo, D. R., Schubert, S. L., Wright, B. A., LeMaster, J., Williams, C. D., & Clore, J. N. (2010). Health information seeking, receipt, and use in diabetes self-management. *Annals of Family Medicine*, 14(4), 334-340.
Valdimanis, V., & Smith, D. (2001). Productivity and economic burden associated with diabetes. *American Journal of Public Health*, 91(1), 129-130. doi: 10.1046/j.1464-5491.2008.00881.x
Weijman, I., Ros, W. J. G., Rutten, G. E. H. M., Schaufeli, W. B., Schabracq, M. J., & Winnubst, J. A. M. (2005). Frequency and perceived burden of diabetes self-management activities in employees with insulin-treated diabetes: relationships with health outcomes. *Diabetes Research and Clinical Practice*, 68(1), 56-64. doi: <http://dx.doi.org/10.1016/j.diabres.2004.08.004>

Customize Citations 1

Exercise: Insert

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Calibri 11

document

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Default Format
Display as: Author (Year)
 Exclude Author
 Exclude Year
 Exclude Author & Year

Customize Citations 2

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management every day may be considered to be a burden, frustrating and even overwhelming for some people with diabetes due to the large effort required to engage in various activities, and the need for flexibility (Valdimanis & Smith, 2001; Weijman et al., 2005).

(Longo et al., 2010) in their qualitative study reported that people with diabetes make decisions about diabetes self-management depending.

A number of studies have shown the association between diabetes and ~~Cost~~ (Brown et al., 2000; Goldney & Phillips, 2004).

Exercise: Insert citations in Word document

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management every day may be considered to be a burden, frustrating and even overwhelming for some people with diabetes due to the large effort required to engage in various activities, and the need for flexibility (Valdimanis & Smith, 2001; Weijman et al., 2005).

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A number of studies have shown the association between diabetes and ~~Cost~~ (Brown et al., 2000; Goldney & Phillips, 2004).

Right click on the author's name and go to "Edit Citation" and choose "More"

Paste Options:
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EndNote® ...Bibliographies Made Easy™

Customize Citations 2

EndNote X7 Edit & Manage Citations

Citation: Glasgow, 1998 #3 2 Exercise Endnote7 [Edit Reference]

Glasgow, 1998 #3@#N... 2 Exercise Endnote7 [Edit Reference]

(Valdimaris & Smith, 2001; Wejman et al., 2005)

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Wejman, 2005 #16 1 Exercise Endnote7 [Edit Reference]

(Longo et al., 2010)

Longo, 2010 #25 1 Exercise Endnote7 [Edit Reference]

(Brown et al., 2000; Goldney & Phillips, 2004)

Brown, 2000 #25 1 Exercise Endnote7 [Edit Reference]

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People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management everyday may be considered to be a burden, frustrating and even overwhelming for some people with diabetes due to the large effort required to engage in various activities, and the need for flexibility (Valdimaris & Smith, 2001; Wejman et al., 2005).

Longo et al. (2010) in their qualitative study reported that people with diabetes make decisions about diabetes self-management depending,

A number of studies have shown the association between diabetes and QoL (e.g., Brown et al., 2000; Goldney & Phillips, 2004).

EndNote® ...Bibliographies Made Easy™

Citation Style

EndNote X7

Style: APA 6th

Choose appropriate citation style you want

People with diabetes must comply with demanding requirements of their treatment regimens and this can create fear of failure (Glasgow & Eakin, 1998). Flexibility in self-management is important. Performing diabetes self-management everyday may be considered to be a burden, frustrating and even overwhelming for some people with diabetes due to the large effort required to engage in various activities, and the need for flexibility (Valdimaris & Smith, 2001; Wejman et al., 2005).

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References:

Brown, G. C., Brown, M. M., Sharma, S., Brown, H., Gozum, M., & Denton, P. (2000). Quality of life associated with diabetes mellitus in an adult population. *Journal of Diabetes and Its Complications, 14*, 19-24.

EndNote® ...Bibliographies Made Easy™

Convert to Plain Text

- Once you have citing all the references required, you may convert the word document to plain text (without formatted EndNote field codes)
- A copy of the document will be created without field codes, save this new document with a different name.
- Original document can still be edited using EndNote, but this new document, without the field codes, cannot be reformatted using EndNote.

File Home Insert Page Layout References Markings Review View

References

Convert Citations and Bibliography

Convert to Plain Text 1

EndNote X7

This command will create a new copy of your Word document and remove all special EndNote markers from it. The new document will appear in a new unsaved document window. The original file will remain opened and untouched. Do you wish to continue?

OK Cancel 2

EndNote® ...Bibliographies Made Easy™

Export Traveling Library

- If a Word document was created using EndNote, you can retrieve the references in the document without given its EndNote library by using "Export Traveling Library"
- With condition that the field codes in the Word document have not been removed
- However, it does not include Notes, Abstract, or Figures
- Open the document with the EndNote citations
- Then select "Export to EndNote" → "Export Traveling Library"
- Save them in an existing EndNote library or a new library

File Home Insert Page Layout References Markings Review View

References

Export to EndNote

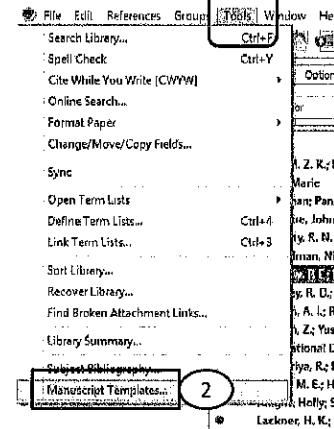
Export Traveling Library

Journals' Manuscript Template

- Select manuscript template in the EndNote program to set up your paper
- There are > 200 template files for various journals
- Select through EndNote program under "Tools" menu → "Manuscript Templates"
- Or go to C drive: Program Files → EndNote → Templates

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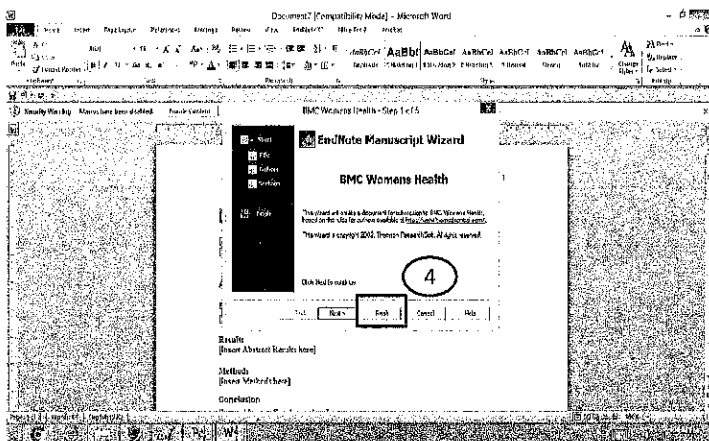
Selecting Manuscript Template



Name	Date created	Type
BMC Palliative Care	3/24/2005 12:04 PM	More
BMC Pediatrics	3/24/2005 12:04 PM	More
BMC Plant Biology	3/24/2005 12:04 PM	More
A. Z. K.; M	3/24/2005 12:04 PM	More
eric	3/24/2005 12:04 PM	More
BMC Pregnancy Childbirth	3/24/2005 12:04 PM	More
BMC Psychology	3/24/2005 12:04 PM	More
BMC Public Health	3/24/2005 12:04 PM	More
BMC Rheumatology	3/24/2005 12:04 PM	More
BMC Structural Biology	3/24/2005 12:04 PM	More
BMC Surgery	3/24/2005 12:04 PM	More
BMC Urology	3/24/2005 12:04 PM	More
BMC Veterinary Research	3/24/2005 12:04 PM	More
BMC Womens Health	3/24/2005 12:04 PM	More
Bone Marrow Transplant	3/24/2005 12:04 PM	More
Brain Res Bulletin	3/24/2005 12:04 PM	More
Breast Cancer Research	3/24/2005 12:04 PM	More

Select a relevant manuscript template for the journal you want to submit the paper

Selecting Manuscript Template



Template includes specific formatting required by the journal publisher. Eg. title, abstract, font type, size, margins, headings, line spacing and graphic placement

Summary

Create your EndNote library (reference database)

Insert citations into your Word document from your EndNote library

Select or create a manuscript template as required by the journal

Identify the referencing style as required by the journal

Before submitting your paper to journal, or thesis for printing, remove the "Field codes" and save as plain text.

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Reminder:

Saving and Deleting EndNote file

- EndNote library filenames are automatically given the extension files and folder (for **EndNote Library**).
- Each library has an **.Data** folder associated with it.
- Figures, groups, and other files are stored in the **.Data** folder, which is associated with each library and stored in the same folder as the main library file.
- It is important to always move, copy, rename, and delete both the main EndNote file and the corresponding **.Data** folder for each EndNote library.

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For More Information

EndNote New Installation:

<http://www.kck.usm.my/pustaka/>

The official EndNote web site:

<http://www.endnote.com>

EndNote Technical Support:

<http://www.endnote.com/support/ensupport.asp>

EndNote Users' Mailing List:

<http://www.endnote.com/support/en-interest.asp>

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THANK YOU



Practice Makes Perfect!